



JOB ANNOUNCEMENT

Rebuilding Together is pleased to announce the following employment opportunity.

Position to be filled ASAP

Title: Client Outreach Coordinator
Reports to: Operations Director

Nature of Work: This is a highly professional position representing Rebuilding Together Broward County in our efforts to serve low-income homeowners in our community with critical home repairs.

The Client Outreach Coordinator works in a staff/volunteer team driven environment to promote and support the mission of Rebuilding Together Broward County - a non-profit home repair/modification and neighborhood revitalization program.

The Client Outreach Coordinator is primarily responsible for the planning and implementation of outreach strategies that identify clients for services and working with community partners to identify communities of need. The Client Outreach Coordinator is the primary staff person overseeing all company efforts to work with the community at large to assist in finding and appropriately screening clients in need of Rebuilding Together services. Specifically, The Client Outreach Coordinator has the integral role of meeting with clients, and community advocates, to screen, assess and connect clients with our services.

SKILLS/KNOWLEDGE REQUIRED:

- A minimum of three years' work experience in non-profit agency program provision, or an equivalent combination of experience and education.
- Additional requirements listed on the full Job Description.

Compensation and Benefits:

- Full-time: 40 hours per week. Flexible work hours and locations depending on job requirements.
- Salary \$30-35K negotiable and commensurate with experience.
- Benefits package includes eight personal/sick days per year, ten days of vacation leave after the first year of employment and nine paid holidays.

EMPLOYMENT OPPORTUNITIES

If interested in this, or any position at Rebuilding Together, please email employment@rebuildingtogetherbroward.org or fax resume to 954-772-9946, Attn: HR Department

*Rebuilding Together Broward County is an Equal Opportunity Employer and a Drug Free Workplace